

INSTRUCTIONS TO CANDIDATES FOR

NANNAYACET 2016

IV PHASE COUNSELING (SPOT ADMISSIONS)

- I. Candidates interested in PG admissions in Adikavi Nannaya University Affiliated PG Colleges in East and West Godavari districts can directly be admitted in the respective colleges if vacancies are available **from 1.7.2016 and 4.7.2016.**
- II. Candidates can visit the websites www.aknudoa.in or www.nannayauniversity.info for details about the courses, fees, vacancies etc.
- III. Candidates are advised to bring the following at the time of the counseling:
 1. **Counseling fee** of Rs.500/- (Rs.250/-for SC and ST) for fresh candidates only.
 2. **Total Course fee** amount for admission according to the allotted college (Check the fee structure file)
 3. NANNAYA CET - 2016 Rank Card & Hall Ticket.
 4. Degree/Provisional Pass Certificate.
 5. Consolidated Marks statement of the Qualifying Examination.
 6. Transfer and Conduct Certificate from the institution where the candidate last studied.
Candidates who have completed /studied already or discontinued and seeking admission to second PG or professional course should submit TC relating to first PG course only.
 7. Migration Certificate (for other Universities).
 8. Date of Birth Certificate (SSC/Matriculation or equivalent Certificate).
 9. Study Certificates for the last seven years or Residence Certificate for preceding seven years of the qualifying examination.
 10. Intermediate original certificate.
 11. Integrated Community Certificate issued by the competent authority in case of SC/ST/BC/EBC/Minority candidates.
 12. Valid latest income certificate issued by M.R.O./Thasildar if fee concession is claimed / white ration card (the validity of income certificate is for one year from the date of issue).
 13. 4 recent passport size Photos.
 14. Physical fitness certificate from an Asst .Civil Surgeon.
 15. One set of Photostat copies of all the above certificates.
 16. After verification of the certificates, at the helpline centre, the candidate will get all his/her Original certificates back except T.C., C.C. and Migration certificate. The receipt of original certificates shall be given to the candidate.
 17. No sliding facility is possible since the web options are no longer available.
 18. If the candidate gets admission, seat allotment will be done on the same day and he/she has to pay the course fee immediately in the cash counter. Otherwise the candidate will lose the seat.