

# ADIKAVI NANNAYA UNIVERSITY

## RAJAMAHENDRAVARAM



Director  
Directorate of Admissions

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AKNU DoA/2016-17/80

Dt: 16-07-2016

To  
The Principals,  
AKNU Affiliated Colleges offering PG courses.

Sir,

Sub:- Adikavi Nannaya University–Directorate of Admissions - NANNAYACET-  
2016 Admissions - Filling up of unfilled seats in spot admissions - Reg.

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I am by direction to inform you that the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Phases of Counseling for admission into various PG courses offered in AKNU Campus and affiliated colleges have been completed and the tentative vacancy position in various courses is placed in the Website. In this regard kindly note the following points:

1. The unfilled seats and the management seats in each course offered can be filled by the concerned college during 1st to 18<sup>th</sup> July, 2016 conforming to the guidelines already given. Such seats shall be ratified by the Directorate of Admissions, AKNU at its office from 19<sup>th</sup> to 20<sup>th</sup> July 2016.

**Please Note:** The Spot admission is only to the Candidates who are not admitted in any course in any College / University.

2. In case of M.Ed., the colleges are advised to fill only unfilled vacant seats.

**3. The Director, DOA is not responsible for any court cases regarding the admissions in affiliated colleges, such as discontinuity of courses, cancellation of admissions, fee refund, any kind of violation in admission, etc.**

Guidelines for filling-up of unfilled seats in affiliated colleges through NANNAYACET - 2016:

- 1.(a) 50% in the qualifying examination is the minimum required percentage for BC & OC candidates (45% for SC/ST candidates) for admission into Science courses.
- (b) A pass in the qualifying examination is sufficient for admission into Arts & Commerce courses. The requirement for M.Ed. Course is a pass with a minimum aggregate of 50% marks for BC, OC and others (45% for SC/ST candidates).
- (c) Candidates passed in instant examinations of 2016 are also eligible for admission.
2. Candidates should fulfill the eligibility criteria for the subject as specified in NANNAYACET-2016 brochure.
3. Candidates have to pay Rs.900/- (Registration fee Rs.400+Counseling fee Rs.500) as DOA processing fee.
4. The candidates who had paid Registration fee & counseling fee earlier are exempted to pay this fee.
5. Two separate DD's should be taken for payment towards CDC fee and DOA processing fee drawn in favour of **The Registrar, Adikavi Nannaya University** payable at Rajahmundry.
6. The students admitted under Management Quota of seats or through spot Admissions i.e. left over seats of the Convener / Director quota filled by the Management in the Institutional spot admissions will not be eligible for Post Metric Scholarship scheme (vide

GO.No.66 SN.Edn, Department dated. 8/9/2010).

7. The Candidates should be insisted upon to produce all the original certificates, before getting admission, and one set of Photo copies should be submitted at the time of ratification with Principal's signature. Any deviation made in this regard will be viewed seriously and such admissions will not be ratified under any circumstances.
8. The College under management quota should admit only those students with or without Rank in the NANNAYACET-2016 with required eligibility criteria as per information brochure.
9. Managements are required to follow the procedure given above in filling the vacant seats. The model proforma to be submitted after the institutional spot admissions and management seats made is enclosed herewith for ready reference (Annexure-I). The details of spot and management admissions made are to be neatly typed in the proforma and sent to the Director through special messenger for ratification on the said date according to the schedule positively.

**Note :**

1. Candidates have to pay Rs.900/-(Registration fee Rs.400+Counselling fee Rs.500) as DOA processing fee.
2. Amount to be paid to the University (CDC fee) for Candidates with Ranks : (a) for Sciences (Rs2900+500=3400), (b) for M.A./M.Com/M.H.R.M (Rs2800+500=3300) (c) For M.Ed. (Rs.3460+500=3960), (d) For Computer Science ( Rs.3560+500=4060).
3. An additional amount of 20% of the total course fee has to be paid for Candidates admitted Under Management Quota (CDC fee)
- 10.The Principals are requested to depute one of the staff members with Identity Card duly signed by the college authorities who comes for the collection of the list of Candidates admitted and their original certificates from the Director, NANNAYACET-2016 as per the schedule given above and the Director will not be responsible for any future problems in this regard. The Principals are requested to stick to the above mentioned dates in collecting the applications and list of admitted candidates into their respective colleges.

Yours sincerely,

DIRECTOR  
NANNAYACET-2016 Admissions

ANNEXURE - I  
ADIKAVI NANNAYA UNIVERSITY:: RAJAHMUNDRY  
PROFORMA FOR RATIFICATION OF THE NANNAYACET – 2016 SPOT ADMISSIONS

College Code & Name:

Course:

SNo	Name of the Candidate	H.T.No. if present	Rank if present	Whether seat is 20%extra	Date of Admission	DOB	Reservati on Category	Qualifying Degree & Group	%Marks/ CGPA	DoA Amount & D.D No	CDC Amonnt &DD No.	Total Amount to be paid*	Remarks

- \* **Note:** 1. Amount to be paid to the University towards CDC fee for Candidates with Ranks (a) for Sciences (Rs2900+500=3400), (b) for M.A./M.Com/M.H.R.M (Rs2800+500=3300) (c ) For M.Ed. (Rs.3460+500=3960), (d) For Computer Science ( Rs.3560+500=4060). (CDC Fee)  
 2. Candidates have to pay Rs.900/-(Registration fee Rs.400+Counseling fee Rs.500). The candidates who had paid Registration fee & counseling fee earlier are exempted to pay this fee. (DOA Fee).  
 3. An additional Amount of 20% of the total course fee has to be paid for Candidates Admitted under Management Quota (CDC Fee).

PRINCIPAL

Verified by: Asst Director of Admissions

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Director of Admissions